

Missouri Department of **Natural Resources**

2004 **General Industry Compliance Calendar**



General Industry Compliance Calendar

Who We Are:

The Environmental Assistance Office (EAO)

The Environmental Assistance Office is a non-regulatory service of the Missouri Department of Natural Resources. Our mission is to provide information, assistance and training to business owners, local governments and the general public on how to control or reduce pollution. We also help people go beyond the minimum regulatory requirements to include environmental considerations as a central part of their planning and operations. We do this by providing technical and managerial assistance, financial planning assistance and other kinds of help, training and information.

The Business Assistance Unit

The Business Assistance Unit aids businesses in Missouri with compliance issues for air pollution, drinking water, hazardous waste management, land reclamation, solid waste management and water pollution. Pollution prevention opportunities are provided as well. We help Missouri's businesses through workshops, including the Resource Management Institute (RMI), on-site meetings and answering questions. Much of our assistance is helping businesses complete their environmental permit applications and other documents.

How To Use This Calendar:

Step 1: Complete the General Facility Information on Page 2. This will provide a quick reference of permits held by the facility, and will allow you to tailor the calendar more to your facility's particular requirements.

Step 2: Each month of the calendar lists some of the more commonly required reports. Mark the reports that are applicable to your facility.

Step 3: Add any recordkeeping or reporting requirements applicable to your facility from permit conditions or local regulations.

Note: This calendar is intended to be a guide to the most common reporting requirements faced by companies in Missouri. This list does not include internal recordkeeping requirements that may be included in permit conditions for a specific process or facility. Each facility is responsible for reviewing and complying with it's permit conditions and with all applicable regulations.

If you need assistance with determining the applicable regulations or interpreting requirements of your permits, the Business Assistance Unit can help.

General Facility Information	
Air Emissions:	
County # Plant #	
Construction Permit #: Date Issued: Operating Permit #: Date Issued:	Date Expires*:
	
	
Add periodic monitoring, recordkeeping, testing, or reporting requirement dates inc	
* Renewal Application due no later than 6 months prior to expiration date.	olded in these permits to the ediched.
Hazardous Waste:	
Missouri Generator ID: USEPA Generator ID:	
Missouri Generator ID: USEPA Generator ID: Generator Status: (circle one) CESQG SQG LQG	
Resource Recovery Permit #: Date Issued:	
Water:	
Stormwater Permit #: Date Issued: Date Expires*	*·
Drinking Water Permit to Dispense #:	
Wastewater Discharge Permit #:	
Add periodic monitoring, recordkeeping, testing and reporting requirement dates in	ncluded in these permits to the calendar.
* Renewal application is due no later than 6 months prior to the expiration date.	
Land Reclamation:	
Land Reclamation Permit #: Date Issued*:	
*Permit must be renewed annually. Add the renewal date to the calendar.	
, , , , , , , , , , , , , , , , , , , ,	
Missouri Voluntary Programs:	
Missouri Environmental Management Partnership St	Strategic Goals Program
	urrent Program Status (circle one): Bronze Silver Gold
Date Annual Report Required: (add to calendar) Ar	nnual Progress Report Due March 1 (add to calendar)

January-04

AIR			HAZARDOUS WASTE		
Requirement	Date Due	Completed	Requirement	Date Due	Completed
		-			
WATER			OTHER		
Requirement	Date Due	Completed	Requirement	Date Due	Completed
			Requirement		
Drinking Water Sampling					
g					
		I			

January-04

Sunday	nday Monday Tuesday		Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18						
25	26	27	28	29	30	31

February-04

AIR			HAZARDOUS WASTE				
Requirement	Date Due	Completed	Requirement	Date Due	Completed		
			LQG Quarterly Report (10/03 - 12/03)	14			
MATER			OTUED				
WATER	D / D	• • • •	OTHER	Data Bass	0		
Requirement	Date Due 	Completed	Requirement	Date Due	Completed		
Drinking Water Sampling							
L							

February-04

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4			7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22		24	25	26	27	28
29						

Notes:

March-04

AIR						
Date Due	Completed	Requirement	Date Due	Completed		
I	I	OTHER	I			
Date Due	Completed		Date Due	Completed		
	1	Tier 2 Report	1			
		 				
			l			
	Date Due	Date Due Completed	OTHER	Date Due Completed Requirement Date Due Date Due Completed Requirement Date Due		

March-04

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Notes:

April-04

AIR			HAZARDOUS WASTE		
Requirement	Date Due	Completed	Requirement	Date Due	Completed
_	1.		requirement		
Emissions Inventory Questionnaire & Fees	1				
Air Annual Compliance Certification	1				
(Int. and Part 70 sources)					
Air Semi-Annual Monitoring Report	1				
(Part 70 only)					
WATER			OTHER		
Requirement	Date Due	Completed	Requirement	Date Due	Completed
Troqui omorit			Troqui omont		
Drinking Water Sampling					
Drinking Water Gamping					

April-04

Sunday	Sunday Monday Tuesday		Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Notes:

May-04

AIR			HAZARDOUS WASTE				
Requirement	Date Due	Completed	Requirement	Date Due	Completed		
			LQG Quarterly Report (1/04-3/04)	14			
WATER			OTHER				
	Date Due	Completed	Requirement	Date Due	Completed		
Requirement	Date Due		Requirement				
Drinking Water Sampling							
Thinking Water Camping							
		-					

May-04

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2	3	4	5	6	7	1/8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Notes:

June-04

AIR			HAZARDOUS WASTE			
Requirement	Date Due	Completed	Requirement	Date Due	Completed	
·	1	1				
WATER			OTHER			
Requirement	Date Due	Completed	Requirement	Date Due	Completed	
Drinking Water Sampling						

June-04

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20		22	23		25	26
27	28	29	30			

Notes:		

July-04

AIR			HAZARDOUS WASTE			
Requirement	Date Due	Completed	Requirement	Date Due	Completed	
•		· .	·			
WATER	•	•	OTHER		•	
Requirement	Date Due	Completed	Requirement	Date Due	Completed	
			EPCRA Form "R" Report	1		
Drinking Water Sampling						

July-04

Sunday Monday Tuesday		Wednesday	Thursday	Friday	Saturday	
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Notes:	

August-04

AIR			HAZARDOUS WASTE				
Requirement	Date Due	Completed	Requirement	Date Due	Completed		
			LQG Quarterly Report (4/04-6/04)	14			
			SQG Annual Report (7/03-6/04)	14			
WATER			OTHER				
Requirement	Date Due	Completed	Requirement	Date Due	Completed		
Drinking Water Sampling							

August-04

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22			25	26	27	28
29	30	31				

Notes:			

September-04

AIR		-	HAZARDOUS WASTE			
Requirement	Date Due	Completed	Requirement	Date Due	Completed	
WATER			OTHER			
Requirement	Date Due 	Completed	Requirement	Date Due	Completed	
Drinking Water Sampling						

September-04

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19			22			25
26	27	28	29	30		

Notes:

October-04

AIR			HAZARDOUS WASTE				
Requirement	Date Due	Completed	Requirement	Date Due	Completed		
Semi-Annual Monitoring Report (1/04-6/04)	1		UST Registration & Fees	1			
(Part 70 sources only)							
					+		
WATER			OTHER				
Requirement	Date Due	Completed	Requirement	Date Due	Completed		
Requirement			Requirement				
Drinking Water Sampling							
					1		

October-04

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24 /31	25	26	27	28	29	30

Notes:

November-04

AIR			HAZARDOUS WASTE			
Requirement	Date Due	Completed	Requirement	Date Due	Completed	
			LQG Quarterly Report (7/04-9/04)	14		
WATER			OTHER			
Requirement	Date Due	Completed	Requirement	Date Due	Completed	
Drinking Water Sampling						

November-04

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
7	8	9	10	11	12	13
Haz waste Qtr 14 report due - LQG	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

notes.

December-04

AIR			HAZARDOUS WASTE			
Requirement	Date Due	Completed	Requirement	Date Due	Completed	
			SQG/LQG Registration Fee	31		
			SQG/LQG Fee for waste generated (7/03-6/04)	31		
			equipment waste generated (1700 670 1)	101		
				+		
				+		
				1		
				+		
WATER			OTHER			
	Data Dara	0		Data Dua	O a manufacta al	
Requirement	Date Due	Completed	Requirement	Date Due	Completed	
Drinking Water Sampling						
Drinking water Sampling				1		
				+		
				+		
				+		
				+		
				1	-	

December-04

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
Notos:						

Notes:

Order your 2005 Compliance Calendar!
Fax or Send this page to:
Missouri Department of Natural Resources Environmental Assistance Office PO Box 176 Jefferson City, Missouri 65102-0176 Phone: 800-361-4827 Fax: 573-526-5808
Name: Company: Address:
Comments to improve the calendar?